

Using Campus Research

Campus Research is an easy-to-use online research service that provides you with a comprehensive collection of news and business information and law-related sources. No matter what your discipline—social science, pre-law, marketing, political science—Campus Research meets your research needs.

Choosing a Search Method

Two search methods are available in Campus Research: Basic Search and Advanced Search. Advanced Search is the default search method.

BASIC SEARCH

When you use Basic Search, you enter a description of your issue using plain English. For example, you could type **brand building strategy** or **death penalty for juveniles**. The Basic Search page for News and Business is shown in Figure 1. Campus Research displays the documents in your result that have the greatest likelihood of matching the concepts in your search, without regard to the date of the document. If you want to limit your result to recent documents, simply add a date restriction. You retrieve a maximum of 100 documents using Basic Search.

ADVANCED SEARCH

Advanced Search lets you create a more precise search by using the AND, OR, and NOT connectors. When you use Advanced Search to search for documents that have specific dates, such as news articles and cases, the documents in your result are ranked by date and are displayed in reverse chronological order (i.e., the most recent document is displayed first). With Advanced Search, you retrieve all documents that meet your search criteria.

Students who need help using Campus Research should ask a librarian for assistance.

Library staff who need setup assistance and ongoing technical support can call 1-800-440-9378.

The screenshot displays the Campus Research website interface. At the top, there are navigation links: "About", "Research Trail", "Help (FAQs)", and a "SIGN OFF" button. Below this is a header for "News & Business" with a "Law" tab and "Powered by Westlaw". The main content area is titled "Search" and includes a "Selected Content" section showing "All News - Campus (ALLNEWS-AC)". There are two search tabs: "Basic Search" (selected) and "Advanced Search". The search input field contains the text "brand building strategy". To the right of the input field is a "Search" button. Below the input field is a "Date:" dropdown menu set to "Last 3 Years". At the bottom left of the search area is a checkbox labeled "Identify duplicate documents". On the right side of the search area, there is a "Search Tips" section with the text: "Use quotation marks to get an exact match (e.g., 'war crimes')". Below the search tips is a link for "More Search Tips". On the left side of the page, there is a "Shortcuts" section with links for "Search These Sources" (including "Publications List", "Hoover's Company Records", and "SEC Filings") and an "About Campus" section with a link for "What's in Campus Research?".

Figure 1. Basic Search in News and Business

Searching News and Business Sources

Suppose that you are researching the issue of DNA or genetic testing. An easy way to begin is by finding news articles on the topic. Start your research by completing the following steps:

1. Click the **News and Business** tab, if necessary (Figure 2). The default search method is Advanced Search.
2. Type **test!** in the *Search* text box, choose the **AND** connector and type **d.n.a.** in the second text box, and choose the **OR** connector and type **genetic** in the third text box. (The root expander (!) allows you to retrieve words with variant endings, e.g., *test*, *tested*, and *testing*.)
3. Your search is automatically restricted to documents from the last three years. To restrict your search by another date, choose a different restriction from the *Date* drop-down list, e.g., **Last 30 Days**.
4. Select the **Search only the headlines and lead paragraphs** check box to search only those portions of documents.
5. Select the **Identify duplicate documents** check box to identify recent documents containing substantially similar information. Duplicate documents are listed separately in your result.
6. To refine your search, select one or more check boxes under the *Categories*, *Publication Type*, or *Language Sources* heading at the bottom of the page, e.g., select the **Newspapers** check box under *Publication Type*. Note that you can only select resources under one heading.
7. Click **Search**. A result list is displayed (Figure 3). Click a document's title to display the full text.

Click **Help (FAQs)** for tips on using Campus Research and answers to frequently asked questions.

Click the **Scope** icon next to a resource to view a description of the resource, including its publications and other content.

The screenshot shows the Campus Research search interface. At the top, there are navigation links for 'About', 'Research Trail', and 'Help (FAQs)'. The main search area is titled 'Search' and includes a 'Selected Content' section showing 'All News - Campus (ALLNEWS-AC)'. The search form has two tabs: 'Basic Search' and 'Advanced Search'. The search criteria are: Search: test!, AND connector, d.n.a. in the second field, OR connector, genetic in the third field, and a Date dropdown set to 'Last 30 Days'. There are checkboxes for 'Search only the headlines and lead paragraphs' and 'Identify duplicate documents', both of which are checked. Below the search form are sections for 'To refine your search choose one or more options from ONE of the following section', with 'CATEGORIES' (Advertising & Marketing, Arts & Humanities, Business) and 'PUBLICATION TYPE' (Newspapers, Journals & Magazines, Broadcast Transcripts). The 'Newspapers' checkbox is checked. A 'Help (FAQs)' link is visible in the top right corner.

Figure 2. News and Business search

Click a print or delivery icon to print, e-mail, or download your documents. Click **Other** to access the Print Delivery Manager.

The screenshot shows the search results page. At the top, there are links for 'Edit Search' and 'Search in results'. The results are sorted by 'Date'. The first result is titled '1. DNA tests in family murder inquiry' and is from the Australian Author: Lex Hall, Word Count: 593, dated 7/26/09. The snippet of the article text is visible, mentioning 'DNA tests in family murder inquiry Lex Hall POLICE have taken DNA samples from the relatives of murdered Sydney newsagent Min Lin and his family as the investigation into the brutal home invasion in Sydney's north continues The forensic testing came as it emerged yesterday that 15-year-old Brenda Lin, who was on an overseas excursion at the time ...'. There are icons for 'PRINT', 'EMAIL', and 'DOWNLOAD' next to the result.

Figure 3. News and Business search result

Searching Law-Related Sources

Campus Research offers a variety of law-related sources such as journals and law reviews and legal encyclopedias, cases, statutes, and administrative materials. Because journals and law reviews provide helpful discussion and analysis of a topic, they are often a good place to begin your research. In addition to serving as an excellent introduction to a topic, they are often a finding tool for relevant authority such as cases and statutes. Suppose you are researching eminent domain in light of the U.S. Supreme Court case *Kelo v. City of New London*. To search journals and law reviews, complete the following steps:

1. Click the **Law** tab, if necessary (Figure 4). The default search method is Advanced Search.
2. Type “eminent domain” in the *Search* text box, then choose the **AND** connector and type *kelo* in the second text box.
3. Your search is not restricted by date. To restrict your search by date, choose a restriction from the *Date* drop-down list, e.g., **Last 3 Years**.
4. Select the **Journals and Law Reviews** check box under *Select Database(s)*. Then choose **All Journals and Law Reviews** or an individual state from the drop-down list.
5. Click **Search**. A result list is displayed. Click a document’s citation to display the full text.
6. To revise and rerun your search, click **Edit Search** at the top of the result list to display the Search page.

The screenshot shows the Campus Research search interface. At the top, there are navigation links for 'About', 'Research Trail', and 'Help (FAQs)', along with a 'SIGN OFF' button. The main header includes 'News & Business', 'Law', and 'Powered by Westlaw'. On the left side, there are sections for 'Shortcuts' (with links to 'Search These Sources', 'Content List', and 'Black's Law Dictionary'), 'Find' (with options to search by citation or title), 'KeySearch', and 'Famous Documents' (with links to 'Brown v. Board of Education' and 'Clean Air Act'). The central 'Search' area has tabs for 'Basic Search' and 'Advanced Search'. The search criteria are: Search: "eminent domain", AND kelo, AND, AND, NOT, and Date: Last 3 Years. To the right of the search criteria are 'Search Tips' explaining the use of AND/OR operators, quotation marks for exact matches, and the use of | to expand searches. Below the search area is the 'Select Database(s)' section, which includes checkboxes for 'Encyclopedias and Law Reviews' (American Jurisprudence 2d, American Law Reports) and 'Journals and Law Reviews' (All Journals and Law Reviews).

Figure 4. Journals and Law Reviews search

Tracking Your Research

The Research Trail feature displays information about tasks you’ve completed during the current research session, including citations to documents retrieved and databases used. Click **Research Trail** at the top of the page to display information about the tasks you’ve completed. You can e-mail your research trail to professors and colleagues to share your research. For your privacy, Campus Research deletes your research trail when you click **Sign Off** to end your research session.

Using the Table of Contents Service

The Table of Contents service allows you to browse the table of contents for a publication, view a document in the context of the sections surrounding it, and retrieve related sections. Click **Table of Contents**, where available, to display the table of contents for a publication. Click the plus (+) and minus (–) symbols to browse the table of contents. To retrieve a specific section, click its link.

Shortcuts

Campus Research provides a number of search shortcuts in the left frame of both the News and Business (Figure 5) and Law (Figure 6) pages.



Figure 5. Shortcuts on the News and Business page

NEWS AND BUSINESS

Publications List

Click **Publications List** to display a list of all available news and business resources. Click a link to go directly to a resource or type all or part of the resource name in the text box, e.g., **new york times**, and click **Search**.

Hoover's Company Records

Click **Hoover's Company Records** to search for company profiles providing financial and operational information on public and private U.S. corporations, as well as other companies.

SEC Filings

Click **SEC Filings** to search for annual reports, proxy statements, 10-K and 10-Q reports, and other documents filed with the Securities and Exchange Commission (SEC).



Figure 6. Shortcuts on the Law page

LAW

Content List

Click **Content List** to display a list of all available legal resources, organized by type, e.g., cases, statutes, and law reviews and journals. Click a link to go directly to a resource or type all or part of the resource name in the text box, e.g., **harvard law review**, and click **Search**.

Find

To retrieve a document when you know its citation or title, use the Find service. When you know the citation, type it in the *Find a Document by citation* text box, e.g., **98 sct 2733**, and click **Go**. When you know the name of one or more parties, type the names in the *Find a Document by title* text boxes, e.g., **roe and wade**, and click **Go**.

KeySearch

KeySearch® is a research tool that helps you find cases and secondary sources within a specific area of the law. KeySearch guides you through the selection of terms from a classification system based on the West Key Number System® and then uses the key numbers and their underlying concepts to run a query, which was created by a West attorney-editor, for you. Click **Go** under *KeySearch* and follow the on-screen directions.

Famous Documents

Campus Research provides links to well-known documents that may be relevant to many of your courses. For example, to display the complete text of the USA Patriot Act, click **Patriot Act** under *Famous Documents*.

Legal Guides

To retrieve legal analysis on current topics of interest, click a topic name under *Legal Guides*. For example, click **Toxic Torts** to display a topical analysis, including frequently asked questions and references to other resources.